



Division Application Form

Existing Funds Proposal

As per the LAA Division policy (2024) Divisions formed from a third-party dissolving association with pre-existing funds will transfer all funds to the LAA accounts, which will be allocated to LAA reserves.

- (a) Divisions may propose projects that utilize existing funding upon creation by submitting a proposal and budget to the LAA Board. If approved, incoming funds will be held in a restricted reserve specifically for the approved project.
- (b) Any surplus remaining at the project's completion will be allocated to LAA reserves by LAA Board motion.

Please use the following application to outline the proposed projects.

Date of Application:

Division Name:

Project Title:

Project Objectives:

Please consider the following questions:

- How will the project support the objectives of the Division?
- How will the project promote and attract membership?



Division Application Form

Existing Funds Proposal

Project Timeline:

Please provide a detailed outline of the estimated project timeline, including the start date, completion date, and key milestones.

Project Budget:

Please use the following or attach a budget with your application that outlines all sources of income and detailed expenses.

Income (details)	Amount	Notes
Total amount being transferred to the LAA	\$	
Expenses (details)	Amount	Notes
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Expenses	\$	
Difference	\$	Remaining surplus