

## **COMMITTEE MEMBER ROLES & RESPONSIBILITIES**

### **INTENT**

This purpose of this policy is to outline the broad responsibilities of the board to all standing committees of the Library Association of Alberta

### **POLICY**

The board shall:

- Approve the budget and annual workplan of each standing committee of the organization
- Approve any significant variations to committee annual workplans, committee budgets and/or expenditures
- Approve any communications with government and/or media on issues regarding policy or demand for action
- Examine all terms of reference of all committees on an annual basis
- Ensure terms of reference are made available to all committee members

### **RESPONSIBILITY AND ACCOUNTABILITY**

This policy will be reviewed by the Governance Committee of the Library Association of Alberta every two years.

### **REVIEW HISTORY**

- New policy April 2022

### **RELATED DOCUMENTS**

- Association Governance Committee Mandate Statement
- Continuing Education Committee Mandate Statement
- Finance Committee Mandate Statement
- Advocacy Committee Mandate Statement
- Member Services Committee Mandate Statement
- Nominations and Elections Committee Mandate Statement
- Personnel Committee Mandate Statement
- Intellectual Freedom Committee Mandate Statement
- Interest Group Guidelines