

BOARD MEMBERS ROLES & RESPONSIBILITIES POLICY

INTENT

This purpose of this policy is to outline the broad responsibilities of all board members of the Library Association of Alberta

POLICY

The board shall:

1. Approve the strategic direction of the organization.
2. Recruits and supervises personnel associated with the operations of the Library Association of Alberta.
3. Ensure appropriate policies and procedures are in place related to the quality of operations.
4. Maintain responsibility for stewardship of financial resources, including ensuring availability and overseeing the allocation of financial resources.
5. Follow any in-person meetings with committee meetings so as to keep travel and expenses to a minimum.
6. Be knowledgeable about risks inherent in the LAA's operations and ensure that appropriate risk analysis is performed as part of board decision making.
7. Maintains strong relationships with all stakeholders.

RESPONSIBILITY AND ACCOUNTABILITY

This policy will be reviewed by the Board of the Library Association of Alberta every two years.

REVIEW HISTORY

- New policy April 2022

RELATED DOCUMENTS

- President Roles, Responsibilities and Functions
- Committee Chair, Responsibilities and Functions
- LAA Representatives and Liaison Roles, Responsibilities and Functions
- Past President Roles, Responsibilities and Functions
- First Vice President Roles, Responsibilities and Functions
- Second Vice President Roles, Responsibilities and Functions
- Treasurer Roles, Responsibilities and Functions
- Directors' Roles, Responsibilities and Functions
- Communication Officer Roles, Responsibilities and Functions
- Special Directors Roles, Responsibilities and Functions